



AUIS Teaching Assistant Agreement

I, _____, have been approved to act as a teaching assistant for the course named _____ during the Fall/Winter/Summer 20____ semester. I understand that I will receive a maximum of \$300 credit(\$10/contact hour) toward the next semester's tuition for my services upon approval of the course Professor by way of a completed "AUIS Completion of Teaching Assistant Duties Form" that I satisfactorily completed my duties and services.

All reviews and work performed by me will be approved and/or supervised by the course Professor. I will establish a regular schedule of subject reviews and adhere to it except in an emergency. Changes to my responsibilities, schedule, and services will require prior written approval of the course Professor. I will also take attendance and provide a record of the attendance to the course Professor.

I agree to have my name made available to the AUIS student body as a Teaching Assistant for the above named course. I agree that my interactions with my fellow students will be mutually respectful and confidential. I understand that the student(s) that I assist may be asked to evaluate my effectiveness.

Signed by all parties to confirm acceptance of these terms.

Student Name(printed)_____

Student Email address:_____

Student Cell number:_____

Student Signature_____ Date _____



Course Professor Name (printed) _____

Course Professor Signature _____ Date _____

Dean Name (printed) _____

Dean Signature _____ Date _____

The course Professor will provide the student with a scanned copy of this completed agreement and will provide the original to Dean of Students for school records. A copy of the official AUIS Teaching Assistant Policy can be obtained upon request from Dean of Basic Sciences.

This form was updated Dec 14th 2017